

**OPERATION UNDERSTANDING
Group Leader Application**

Name _____
Occupation/Title _____
Address _____ City/State/Zip Code _____
Phone (day) _____ Evening _____ Cell _____
E Mail Address _____
Age ____ (Must be 24 years of age or older) Degree (B.A./B.S. degree-minimum) _____

**Please provide an example of your demonstrated skills/competencies in each the following
OU Group Leader Roles/Responsibilities:**

Role Model: Knowledge of African American and/or Jewish culture, strong sense of personal cultural identity and a commitment to diversity, multiculturalism and inclusion.

Group Facilitator: Ability to monitor and guide the development of a group of diverse teenagers; help students to process individual and collective experiences; design and conduct regularly scheduled group meetings; manage intergroup conflicts; and model group facilitation skills.

Logistical Specialist: Ability to manage all logistical aspects of the travel portion- money management; baggage handling/transportation; meals; hotel arrangements/room assignments, and assist with the scheduling and coordinating of student activities and events throughout the year.

Chaperone: Ability to maintain the safety and well being of each student, monitor and model appropriate social public and private behaviors; set limits and guidelines; discipline as required; and be a counselor, mentor, and empathetic listener.

Co-leader: Ability to work collaboratively with a co-leader as part of a diverse partnership- share duties and responsibilities; plan, problem solve and make decisions; be willing and able to provide constructive feedback when needed; and provide physical, mental and emotional support for the other co-leader.

General Description:

The Group Leader is responsible for the identity and leadership development of the students that participate in Operation Understanding. Operation Understanding is a Philadelphia-based not-for-profit organization with the goal of building better relations between African-American and Jewish communities by educating and empowering our future leaders. This goal is achieved in a three-part, yearlong process which includes spring orientations, summer study-travel to New York City and the Southeastern United States, and fall/winter leadership training along with student-led workshops and monthly meetings with students to continue their learning. The organization is co-sponsored by the Philadelphia Chapter of the American Jewish Committee and the Urban League of Philadelphia.

Duties and Responsibilities:

The Operation Understanding Group Leader will be responsible for the individual and group development of a group of sixteen African American and Jewish high school students during a year-long program of orientations, travel, trainings, and meetings. This is a part-time position, which requires varying time commitments throughout the year.

Estimated Time Requirements:

April 2016 -June 2016 - an average of one evening per week and one-overnighter (late June)

July 2016 - three-and-a-half week continuous domestic travel portion

Late August 2016- reunion overnigher

September 2016 – Training design and Group Facilitation weekend retreat

October 2016 through June 2016 - monthly group meetings and program planning with students, regular communication, occasional special programs and events (approximately 8-10 hours per month)

Stipend: TBD

How to Apply: Email applications to OU16program@gmail.com