

## **OPERATION UNDERSTANDING Group Leader**

### **General Description:**

The Group Leader is responsible for the leadership development of the students that participate in Operation Understanding (OU) each year. OU is a Philadelphia-based not-for-profit organization. The program's goal is to build better relations between African-American and Jewish communities by educating and empowering our future leaders. The organization is co-sponsored by the Philadelphia Chapter of the American Jewish Committee and the Urban League of Philadelphia.

### **Duties and Responsibilities:**

- **Role Model:** This African-American or Jewish-American, male or female role model must be a visible team member, an experienced facilitator, a constant learner, and a seeker of new experiences, perspectives and truths.
- **Facilitator:** The facilitator must: Monitor and guide group development; process individual and collective experiences and moments; design and conduct regularly scheduled group meetings; manage intergroup conflicts; model group facilitation skills.
- **Logistical Specialist:** Responsible for money and all logistics during three-week study tour; scheduling/coordinating activities and events; baggage handling/transportation; meals; hotel arrangements/room assignments, etc.
- **Chaperone:** Responsible for the safety and well being of each student; monitor and model appropriate social public and private behaviors; set limits and guidelines; discipline if required.
- **Counselor:** One-on-one interfacing with students; empathetic listener; synergistic problem solver.
- **Partner for co-group leader:** Provide physical, emotional and spiritual support; share duties and responsibilities; plan and problem solve.

### **Job Qualifications and Experience:**

- B.A./B.S. degree
- Must be 24 years of age or older
- At least 2 years related work experience
- Excellent leadership and interpersonal skills
- Experience working with diverse groups of teenagers
- Must be well organized and detail-oriented

**Stipend: TBD**

**To apply:** Send your resume and cover letter to:

OU16program@gmail.com

If you have any questions, call Beth Hoffman, at (215) 901-1430.

**Deadline:** April 1, 2016